



Volunteer Role Description – Classroom Helper

Key skills

- enjoy helping students.
- like assisting teachers.

Main duties

- help the teacher.
- make arts and crafts supplies, for example cut-outs or stencils, etc.
- help children with drawing, reading, maths, etc.
- tidy the classroom.
- help settle young students.
- help students get organised with assignments.
- photocopying.
- hand out supplies.
- put up displays.
- help the teacher with lesson preparation and delivery.

Aims of the role

To make sure:

- students feel like they receive enough help and attention
- the teacher feels supported.

Supervision and safety

You need to:

- always have a staff person present
- make sure everyone is safe.

What we expect from you

- uphold our school values of Care, Cooperation & Commitment at all times
- treat everyone fairly and with respect.
- be a good role model for the students.
- show enthusiasm and enjoyment – have fun.
- be reliable.
- ask the teacher if you're not sure about anything.

Reporting and contact details

Volunteer reports to: Relevant Classroom Teacher

Volunteer Coordinator: Reannon McGiffert

Email: dl.0987.admin@schools.sa.edu.au

Attn: Reannon McGiffert