

Mawson Lakes School - OSHC

Policy Statement on Staff Uniform

The Mawson Lakes School Out of School Hours Care will provide a uniform for every educator once they have completed the probationary period and are working regular paid shifts. This policy applies to all employees of our service.

HOW POLICY WILL BE IMPLEMENTED (specific policies and procedures)

- All employees of Mawson Lakes OSHC are required to wear an OSHC uniform once they have completed a probationary period and are then working regular paid shifts.
- The uniform provided will consist of a polo shirt or shirts*, one bucket hat and one jacket (supplied Personal Protective Equipment), with name and OSHC logo embroidered on each item. (**The amount of shirts provided will depend on how many regular shifts each employee works per average week: i.e.- two regular shifts per week would amount to two shirts*). Exceptions to this are at the discretion of the Director or Assistant Director.
- Educators who only work Vacation Care will receive two polo shirts, a hat and one jacket. These will not be replaced yearly, but when deemed necessary and discussed with the Director or Assistant Director.
- Until a uniform has been received, educators are expected to wear comparable clothing consisting of a sleeved shirt (no tank tops), shorts or pants, a hat, and closed shoes and provided with a temporary name badge.
- Embroidered with logo, all uniforms must be returned at termination of employment.